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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

You are hereby summoned to attend Budget Executive Committee

of Longridge Town Council to be held on

Wednesday 25th October 2023 **at 7pm**

in the Station Buildings, Berry Lane, Longridge

Jessica Dibble

Town Clerk

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**1.Welcome by Chair**

**2. To Receive Apologies**

**3. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Approval of Minutes**

To approve minutes of meeting held on 23rd August 2023

**5. Public Time**

To invite and listen to issues raised by members of the public.

**6. Appointment of Chair and Vice Chair**

**Committee to agree** the Chair and Vice Chair for the Budget Committee

**7. Longridge Hockey Club**

**Committee to discuss** the grant request in the sum of £500 - £1000

(See supporting information)

**8. Longridge Does Christmas**

**Committee to note** that Longridge Town Council are an official main sponsor of the annual Christmas event.

Sponsored amount £1500.00

**9. Budget Process Update**

**Committee to discuss** the budget setting process.

**Part 2**

*The public and press are to be excluded from agenda items if items for discussion are either confidential or exempt as defined in Schedule 12 of the Local Gov Act 1972.*

**10. Interim Management of Accounts**

**Committee to review** the recommendation for external management of accounts during the transitional period of the Responsible Financial Officer.

**11. Budget Implication following Staffing**

**Committee to discuss and note** the implications to the budget line for Staffing should the Clerk and Assistant Clerk vacancy be filled.

**12. Date of Next Meeting**

**Budget Meeting – Wednesday 22nd November 2023 at 7pm in The Station Buildings Meeting Room**